

HCLS Board of Trustees Meeting Minutes

January 20, 2016 ♦ 7 pm
HCLS Administrative Branch

Board members present were: Andy Dalal, Chair; Tom Munns, Vice Chair; Treasurer, Louise Riemer; Richard Alexander; Stacie Hunt; and Anne Markus. Also present were Steve Lewicky, Counsel to the Board, and staff members/citizens Angela Brade, Stacey Fields, Cari Gast, Ann Gilligan, Barb Greulich, Valerie Gross, Alex Hill, Sook Jong, Nina Krzysko, Christie Lassen, Suki Lee, Diane Li, Tanya Malveaux, Lauren McCloskey, Stephanie Shane, Susan Stonesifer, and Ron Wilson.

Mr. Dalal called the meeting to order at 7 pm, welcoming everyone. The Board unanimously approved the November 18, 2015 Board meeting minutes.

I then presented our proposed FY 17 Operating Budget, which contained only one change to the numbers presented at the November Board meeting: a \$25,000 increase for security at all branches, for an overall 7.77% increase in Howard County funding. I also noted the addition of option #11 to possible reductions (security funding). The Board unanimously approved the FY 17 Operating Budget as presented.

The Board unanimously approved the proposed revision to the FY 17 Capital Budget, which, in response to community feedback, adds \$125,000 and \$73,000 for modular units to the Elkridge and East Columbia Branch renovations, respectively. The Board also authorized potentially reducing/delaying the site survey amount for a proposed Southwest Branch should funding negotiations for these critical temporary sites become necessary. Ms. Brade provided details on the units, including that (a) they will be approximately 36 x 60 feet with room for a small browsing collection, computers, and a classroom; (b) County Councilperson Jon Weinstein suggested the Elkridge Branch unit could be located in a parking lot shared by two HCPSS schools in the area, which would necessitate conversations with the Board of Education; and (c) the East Columbia Branch unit is envisioned as being located on the existing site's parking lot. I referenced the capital project timelines contained at the back of my report to the Board, which show an overlapping of branch closures in FY 17, with the East Columbia Branch needing a temporary venue for nine months, and the Elkridge Branch needing one for at least 18 months.

Referencing the invitations in Board packets, I noted that the Legislative Reception in Annapolis is scheduled for February 3. Ms. Lassen presented the new "Say Hi" campaign featuring HCLS staff members showcasing the HCLSNOW!, the Celebrate 75 Time Capsule Letter to the Future video, and a promotional video for Evening in the Stacks featuring guest author and chef John Shields.

Highlights from my report included the HCLS Chapters-of-Our-Lives Time Capsule Installation ceremony, HCLS Spelling Bee, Battle of the Books, Rube Goldberg Challenge, Teen Winter Reading Contest, Twitter Chat, HiTech, most popular titles, automated renewals, tote bags, Choose Civility, HCLS Youth Marathon, adult classes, Evening in the Stacks, Professional Development Day, social media statistics, and recent publicity and workshops.

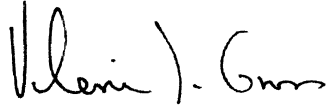
The Board reviewed the financial, statistical, and miscellaneous Board packet items, including *HCLS in the News*, calendar of events, and Strategic Plan.

Mr. Dalal thanked everyone for attending, adjourning the meeting at 8:07 pm, which was unanimously

approved.

The next regular Board meeting is scheduled for 7 pm on **Wednesday, March 16, 2016.**

Respectfully submitted,

A handwritten signature in black ink that reads "Valerie J. Gross". The signature is written in a cursive style with a large initial "V" and a distinct "G" at the end.

Valerie J. Gross
President & CEO